

<b>NUTRITION SERVICES DIVISION MANAGEMENT BULLETIN</b>		<b>No. 02-704</b>
<b>TO:</b>	All Summer Food Service Program Sponsors	<b>ISSUE DATE:</b> July 2002
<b>ATTENTION:</b>	Food Service Director	
<b>SUBJECT:</b>	Flexibility of Time Restrictions on Meal Services	
<b>REFERENCE:</b>	United States Department of Agriculture SFSP Policy Memos 02-06 and 02-09	

This Management Bulletin provides information that allows sponsors to extend the breakfast meal period in the Summer Food Service Program (SFSP). This bulletin also provides changes that will allow sponsors to request a waiver from the time restriction spacing and/or length of meal services.

**BREAKFAST MEAL SERVICE:**

Recently, the one-hour breakfast meal service requirement changed to allow sponsors to serve breakfast for a maximum of two hours. Sponsors may request the two-hour breakfast period when submitting their Schedule A, Site Information Sheet, or Site Change Request. A waiver is not needed to request a two-hour breakfast meal service.

**TIME RESTRICTIONS:**

Currently, sponsors are required to have a three-hour break between breakfast, snacks, and lunch meal services and four hours between lunch and supper if no snack is served.

Sponsors may request a waiver to shorten the time between meal services. For example, a site may currently serve breakfast at 9:00 a.m. and lunch at 12:00 p.m. The site may request to serve lunch at 11:45 to accommodate school bus schedules.

**DURATION OF MEAL SERVICES:**

Currently, sponsors may serve snacks for a maximum of one hour, and breakfast, lunch, and dinner for a maximum of two hours. Sponsors may request meal service waivers to increase the duration of meals to accommodate unique circumstances.

**WAIVER JUSTIFICATIONS:**

Sponsors must clearly explain the need for the waiver(s), describe the planned action, and obtain written approval from their nutrition services representative before implementing. Waivers will be approved on a case-by-case basis.

You may request a waiver to shorten the time between meals or to increase the duration of meals by faxing a justification to (800) 333-5775 or mailing it to:

California Department of Education  
Nutrition Services Division  
Resources and Information Management Unit  
560 J Street, Suite 270  
Sacramento, CA 95814

If you have any questions, please contact your nutrition services representative, the Field Services Unit at (916) 445-0850 or (800) 952-5609, or Melissa Garza at (916) 322-5885 or [mgarza@cde.ca.gov](mailto:mgarza@cde.ca.gov).

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